

POLICY FOR RE-OPENING SCHOOL JUNE 2020

It is the intention that this policy supersedes other policies where they are in conflict. It is the school's intention to follow the latest government guidance and advice.

This is a dynamic document and will be amended in accordance with advice received from the Department for Education.

OVERVIEW

The Government has asked primary schools to welcome back children in Nursery, Reception, Year 1 and Year 6, alongside priority groups. It is their intention *'to get all children and young people back into education as soon as the scientific advice allows because it is the best place for them to learn, and because we know how important it is for their mental health wellbeing to have social interactions with their peers, carers and teachers.'*

Following this advice, St Neot School will be open for 3 to 4 year olds in Nursery, Reception, Year 1 and Year 6, alongside priority groups, on Monday 1st June. All school classes will have an assigned teacher and a teaching assistant. Children will stay in the same small groups at all times each day, and different groups will not mix during the day inside or out. Nursery will have their familiar keyworkers. The Government also express *'unlike older children and adults, early years and primary age children cannot be expected to remain 2 metres apart from each other and staff'*. Tables in classrooms will be set as close to these distancing guidelines allow and children will be given instructions when they attend school. We will endeavour to encourage social distancing and explain to children why it is necessary.

If a child or family member does not conform to expectations, the school reserves the right not to have them in school until they are able to. This will include hand washing, keeping a distance from others etc.

REGISTER

The register will be open until 10.00am daily to allow for differentiated arrival times of children. The local authority and DfE will be updated will attendance levels daily.

CLEANING

At St Neot School, we are stringent with cleaning processes, and in line with this we will implement extra measures for effective infection protection and control, where the risk of infection can be substantially reduced. The school follows the 'COVID-19 guidance for educational settings' updated 7 April 2020. These will include:

- minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend
- cleaning hands more often than usual - washing hands thoroughly for 20 seconds with running water and soap and drying them thoroughly, or using alcohol hand rub or sanitiser ensuring that all parts of the hands are cleaned
- ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- cleaning frequently touched surfaces often, using standard products, such as detergents and sanitisers

- minimising contact and mixing by altering, as much as possible, the environment (such as classroom layout) and timetables (such as staggered break times).

The school will endeavour to reduce risk of transmission through hierarchy measures.

DROP OFF AND COLLECTION

Parents must adhere to guidelines as set out below to keep parents, children and staff safe:

- Only drop off and pick up your child at the allocated time and location
- One adult only to drop off and pick up
- Be conscientious at drop off and collection locations; follow social distancing guidelines, do not congregate. Parents will not be allowed to enter the school (appointments can be made by telephoning 01579 320580)

Drop Off

	Time Allocation	Drop Off Location
YF	8:45 – 8:55	School Gate
Year 6	8:45 – 8:55	Doorstep Green

	Time Allocation	Drop Off Location
Year 1	8.45-8.55	School Gate
Keyworker/Vulnerable	8.45-8.55	Doorstep Green

	Time Allocation	Drop Off Location
Nursery	8.45-8.55	School Gate

A member of staff will be at the drop off location to meet children and take them into their classroom. **Children must not be left unattended at the drop off location.**

Social distancing is paramount, we will ask parents to abide by this. Parents and children wait outside at the drop off location. We ask parents and children not to socialise with others during these times. Parents are responsible for children until they are collected by a member of staff.

Where more than one child is being dropped off, parents go to the drop off location at the time and place of the youngest child.

Collection

	Time Allocation	Collection Location
Nursery	2.50-3.00	School Gate

	Time Allocation	Collection Location
Foundation	2.50-3.00	School Gate

Year 6	2.50-3.00	Doorstep Green
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	Time Allocation	Collection Location
Year 1	2.50-3.00	School Gate
Keyworker/Vulnerable	2.50-3.00	Doorstep Green

Fridays	Time Allocation	Collection Location
Foundation	12:40	School Gate
Year 1	12:30	School Gate
Year 6	12:30	Doorstep Green
Keyworker/Vulnerable	3 pm	Doorstep Green

A member of staff will be at the collection location to meet parents.

Social distancing is paramount, we will ask parents to abide by this. Parents and children wait outside at the collection location. We ask parents and children not to socialise with others during these times.

Where more than one child is being collected, parents go to the collection location at the time and place of the youngest child.

SCHOOL ROUTINE

Nursery will be open Monday to Thursday 9.00-3.00 and Friday 9.00-12.30. School will be open Monday to Friday with closing at 12.30pm on Friday.

It is vital to maintain a clean and safe environment. Children need to wear different washed and clean clothes each day. We recognise that ensuring a clean school uniform everyday may be difficult. To support this:

On Mondays, Wednesdays and Fridays – we ask that children attend wearing school uniform.

On Tuesdays and Thursdays we ask that children attend school wearing suitable play clothes.

Children will be asked to wash their hands on arrival and regularly throughout the day. They will stay in their own classroom, except for outdoor activities and not mix with other year groups. A teacher and teaching assistant will be allocated to each room. Break times will be staggered and each class will have a designated area to play. Dinner will be delivered to, and eaten in the classroom.

If children are chewing their clothing or bags parents/carers will be asked to collect them to take them home to change their clothes and shower/bath before returning to school.

CURRICULUM

Due to the unprecedented circumstances, the school will be operating an adapted curriculum.

On the child's first day, there will be a discussion about school procedures and what is expected of them to ensure a safe environment for everyone.

Maths and English will be taught everyday as well as foundation subjects. Any PE will adhere to strict social distancing guidelines as set out by the Government. Do not send in a PE kit.

Nursery and Foundation will continue to follow the seven areas of learning.

VULNERABLE CHILDREN

Vulnerable children are encouraged to come to school. Those whose parents/carers have chosen to keep them at school are contacted at least weekly. A weekly spreadsheet of contact is sent to Cornwall Council via Anycomms.

IF A CASE OF COVID-19 IS SUSPECTED

Children must not attend school if they show any signs of illness or have a temperature, especially those associated with Covid 19 or if any member of your household shows sign of Covid 19. This is in line with the Government's 'Covid 19 Stay at Home Guidance' updated 28th April 2020.

What happens if there is a confirmed case of coronavirus in an educational or childcare setting?

Government advice is currently that when a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.

Where the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.

Where the child, young person or staff member tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

*(Coronavirus (COVID 19): implementing protective measures in education and child care settings
Published 11th May)*

If there is a confirmed case in our school, the Head Teacher, in consultation with the School Governors will close the school to seek further advice before pupils or staff return to school.

If there is a confirmed case in the school we will instigate Test and Trace. The NHS test and trace service forms a central part of the government's coronavirus (COVID-19) recovery strategy, which seeks to help the nation return to normal as soon as possible for as many people as possible, in a way that is safe and protects the NHS and social care sector.

LIABILITY

The school will continue to follow DfE guidance and Health and Safety legislation. This policy does not affect employer's responsibilities or employee's rights.

If the school is following the DfE's guidance and their employers' instructions, they should not find themselves personally liable for injury or illness sustained by colleagues. Individuals cannot be liable for matters not within their control. And even if, as is certain to happen, mistakes are made employers are 'vicariously liable' for the consequences of employees' mistakes. The principle of vicarious liability means that the employer is automatically liable for any failings on the part of any employee.

SCHOOL TAXI

The school taxi will be asked to drop off and collect children at the school gate, not enter the premises. The taxi driver will remain with the children until a member of staff tells them it is safe to come in. They must arrive and be collected at the allocated time.

CLINICALLY VULNERABLE CHILDREN AND STAFF

Children, young people and staff who have been classed as clinically extremely vulnerable due to pre-existing medical conditions have been advised to shield. We do not expect people in this category to be attending school.

Clinically vulnerable (but not clinically extremely vulnerable) people are those considered to be at a higher risk of severe illness from coronavirus. Few if any children will fall into this category, but parents should follow medical advice if their child is in this category.

Staff in this category should work from home where possible, and refer to the detail in DfE protective measures guidance.

A child/young person or a member of staff who lives with someone who is clinically vulnerable (but not clinically extremely vulnerable), including those who are pregnant, can attend their education or childcare setting.

If a child/young person or staff member lives in a household with someone who is extremely clinically vulnerable, as set out in DfE guidance on shielding, it is advised they only attend an education or childcare setting if stringent social distancing can be adhered to and, in the case of children, if they are able to understand and follow those instructions. This may not be possible for very young children and older children without the capacity to adhere to the instructions on social distancing. If stringent social distancing cannot be adhered to, we do not expect those individuals to attend.

Staff and children or young people should not attend if they have symptoms or are self-isolating due to symptoms in their household.

RISK ASSESSMENT

A risk assessment is in place and has been agreed by the Board of Governors.

CHILDREN OF CRITICAL WORKERS

The school will accept children of critical workers as defined by the DfE critical worker list. This includes children of school staff.

SAFEGUARDING AND HEALTH AND SAFETY

An amendment to the safeguarding policy has been agreed by the Board of Governors. The school ensures that there is always a DSL or DDSL on the premises. The school continues to abide by KCSIE.

A full health and safety audit has been completed prior to opening.

Evacuation plans have been temporarily adapted and a fire drill will take place so that the whole school community understands these. Registers will be kept in classroom drawers and in the event of an alarm will be collected by classroom staff.

REPORTS

Reports will be sent to parents in July containing data up to March 20th only.

HOME LEARNING

Home learning will be available online on Monday's weekly from Monday 8th June.

SCHOOL SECURITY

Parents/carers will not be allowed anywhere on the school site without an appointment. All visitors will be asked to wait outside the school gates including deliveries and school taxi.

THIS POLICY WILL BE REVIEWED BY 01.09.2020